

Audio Visual Leader

Purpose: To complement worship through audio and visual elements

Responsibilities:

- Be present at least two Sabbaths per month
- Schedule A/V assistants for each service (including practice)
- Lead the A/V department to excellence
- Mentor and train people to use their technical abilities to help facilitate worship
- Manage A/V assistants and their duties such as:
 - Make sure to have microphones, music lyrics, slides, fresh batteries, mic stands, and everything else to be used during service prepared BEFORE Sabbath School (10:00am)
 - ANTICIPATE all those using microphones and have volume turned up before the first word is spoken
 - Record video of sermon
 - Turn off and put away all equipment at end of service
 - Be available for practice with musicians
- Be a liaison between A/V and Music Leaders
- Maintain equipment
- Coordinate with Worship Elders

Time Required: 2-3 Hours per week